

Mattoon Public Library Board Meeting Agenda

September 14, 2026

5:30 p.m.

Call to order

1. Reception of visitors

Members of the public are invited to speak to the board. Comments are to be limited to three minutes or less. Due to open meetings act restrictions actions may not be taken on items not already on the agenda. Action may be deferred to a later board meeting.

2. Consent Agenda

Items listed on the Consent Agenda will be passed by a single motion unless a Board Member requests an item(s) to be considered separately.

- a. Minutes of the previous board meeting
- b. Bills
- c. Treasurer's Report
- d. Circulation Report

3. Action items:

- a. Consider agreement with Farnsworth Group to design, prepare bid documents and oversee construction of window replacements in original part of building (Building envelope, 1970s window replacement in Farnsworth building assessment).
- b. Consider adoption of programming policy
- c. Consider dropping Golden Rules for Library Board members and memorial forms from policy list.

4. Program Report

- a. Annual Fundraiser

5. Director's Report

- a. Updates on building project, including timeline, major gifts (move this before action items)
- b. Assessment of library HR practices compared to suggested ILA library standards.
- c. Assessment of library marketing compared to suggested ILA library standards (from Abby)

7. New Business

8. Executive Session

Members of the Board of Trustees adjourn to executive session to discuss matters per section 5 ILCS120/2 (C) 1, and members of the public, staff members and others are asked to leave.

9. Adjournment

Next regular board meeting is October 12 in the Kinzel Room of Library at 5:30 PM.

