

MATTOON PUBLIC LIBRARY BOARD OF TRUSTEES

MINUTES: December 8, 2025 @ 5:15 PM, Kinzel Room, Mattoon Public Library

Board Members Present: Teresa Righter, Laura Huddleston, Jamie Golladay, Karin Edwards, Jacob Kimery, Harold Pettigrew, Greg Ray

Board Members Absent: Christina Krost, Phyllis Karpus

Staff Present: Carl Walworth

Consent Agenda: Motion by Righter, second by Ray, to approve consent agenda, which consists of November meeting minutes, vendor report, treasurer's report and circulation report. Motion carried.

Action items:

1. Motion by Righter, second by Kimery to approve 13 holidays to close the library in 2026 as recommended. Motion carried.
2. Motion by Righter, second by Golladay to approve quote of \$5360 from Commercial Refrigeration to replace heat exchanger in air handler HP-11. Motion carried.

Discussion items:

1. The board heard a summary of special board meeting on December 4 in which requests for qualifications of engineering/architectural firms was discussed. The board agreed to set a special meeting for January 15 or 22 to interview 4 firms.
2. The board heard a summary of where our library stands against recommended standards of the Illinois Library Association. There was discussion about how the standards might be used in the future.

Program report: Community Engagement Director de Buhr was unable to attend. The board received a program report in writing.

Director's Report:

Walworth reported the audit for the last fiscal year is complete and journal entry adjustments recorded. A final report has been submitted on the Spanish language materials grant from the Community Foundation of East Central Illinois. Local History Center curator Chris Suerdieck is to have a presentation on his book on the Big Dig on December 11. The library's holiday party is December 19. Board members are encouraged to attend. The library will be closed that morning (December 19) for training. Walworth included in the board packet a summary of the tax levy for taxes to be collected next summer. He reported that part time employees received \$150 in December for their efforts in 2025; full time staff received \$300. Trustee Pettigrew gave an overview of the Black History Month speaker Floyd Hayes.

Executive session: Motion by Righter, second by Golladay to go into executive session at 5:48 p.m. to discuss evaluation of the library director. Motion Carried

Return to Open session: Motion by Righter, second by Ray at 5:55 p.m. to return to open session. Motion carried.

Action item: Motion by Golladay, second by Pettigrew to approve salary increase and bonus for director Walworth. Motion carried.

Adjournment: Motion by Ray, second by Righter to adjourn at 5:59 p.m. Motion carried.