

Mattoon Public Library Board Meeting Agenda

October 13, 2025

5:15 p.m. Kinzel Room, Mattoon Public Library

Call to order

1. Reception of visitors

Members of the public are invited to speak to the board. Comments are to be limited to three minutes or less. Due to open meetings act restrictions actions may not be taken on items not already on the agenda. Action may be deferred to a later board meeting.

2. Consent Agenda

Items listed on the Consent Agenda will be passed by a single motion unless a Board Member requests an item(s) to be considered separately.

- a. Minutes of the previous board meeting
- b. Bills
- c. Treasurer's Report
- d. Circulation Report
3. Introduction of new employee Emily Tooy.

4. Program Report

- a. Craft and Connect; Women of Letters; Family Night
- b. Book Buggy
- c. Web site
- d. Fundraiser
- e. Landscaping (Pollinator garden)

5. Director's Report

- a. Big Dig updates
- b. RFQ update
- c. Book sale/book supplier
- d. Literacy grant/USAC, e-rate/Treasurer report
- e. Elevator work

8. New Business

9. Executive Session

Members of the Board of Trustees adjourn to executive session to discuss matters per section 5 ILCS120/2 (C) 1, and members of the public, staff members and others are asked to leave.

10. Adjournment

Next regular board meeting is November 10 in the Kinzel Room of Library at 5:15 PM.

