

Mattoon Public Library Board Meeting Agenda

July 11, 2025

5:15 p.m. Kinzel Room, Mattoon Public Library

Call to order

1. Reception of visitors

Members of the public are invited to speak to the board. Comments are to be limited to three minutes or less. Due to open meetings act restrictions actions may not be taken on items not already on the agenda. Action may be deferred to a later board meeting.

2. Consent Agenda

Items listed on the Consent Agenda will be passed by a single motion unless a Board Member requests an item(s) to be considered separately.

- a. Minutes of the previous board meeting
- b. Bills
- c. Treasurer's Report
- d. Circulation Report

3. Administer oath of office, introduction and welcome of new board members
Jamie Golladay and Christina Krost.

4. Update on status of hardback book on the Big Dig.

5. Action Items

- a. Consider adoption of Illinois Public Library Annual Report.
- b. Consider approving job descriptions for Volunteer Coordinator and Youth Services Assistant.
- c. Consider Public Works department suggestion regarding tree in front lawn (north side).

6. Program Report

- a. Summer Read

7. Director's Report

- a. Solar update
- b. Fundraiser date
- c. Charleston Avenue project
- d. Grant updates

8. New Business

9. Executive Session

Members of the Board of Trustees adjourn to executive session to discuss matters per section 5 ILCS120/2 (C) 1, and members of the public, staff members and others are asked to leave.

10. Adjournment

Next regular board meeting is August 11 in the Kinzel Room of Library at 5:15 PM.

