

# Mattoon Public Library Board Meeting Agenda

August 12, 2024

5:15 p.m. Kinzel Room, Mattoon Public Library

## Call to order

### 1. Visitor's comments

*Members of the public are invited to speak to the board. Comments are to be limited to three minutes or less. Due to open meetings act restrictions actions may not be taken on items not already on the agenda. Action may be deferred to a later board meeting.*

### 2. Reception of Visitors

### 3. Consent Agenda

*Items listed on the Consent Agenda will be passed by a single motion unless a Board Member requests an item(s) to be considered separately.*

- a. Minutes of the previous board meeting
- b. Bills
- c. Treasurer's Report
- d. Circulation Report
4. Staff member request regarding graduate school

### 5. Action Items

- a. Approval of \$2962.14 to Demco for program room furniture
- b. Approval of \$12,800 purchase for 70 glass plate negatives of the Mattoon subway, paid with donations.

### 6. Program Report

- a. Summer Read follow
- b. Building usage report

### 7. Director's Report

- a. Discussion of director's priorities list
- b. Discussion of annual campaign letter/donor list
- c. Set date for fundraiser planning

### 8. New Business

### 9. Executive Session

Members of the Board of Trustees adjourn to executive session to discuss matters per section 5 ILCS120/2 (C) 1, and members of the public, staff members and others are asked to leave.

### 8. Adjournment

Next regular board meeting is September 9 in the Kinzel Room of Library at 5:15 PM.

