

MATTOON PUBLIC LIBRARY BOARD OF TRUSTEES

MINUTES: September 11, 2017 @ 5:15 PM, Kinzel Room, Mattoon Public Library

Board Members Present: Dean, Rankin, Ray, Bullock, Bradbury, Grady, and Karpus

Board Members Absent: Kimberlin and Glenn

Staff Present: Walworth and Nonaas

Consent Agenda: Bills, Treasurer's Report as amended, Circulation Report, Minutes from August Board Meeting, 2017. Motion made to accept Consent Agenda by Karpus, second by Ray. Motion Carried.

Director's Report: We are moving in a positive direction. Audio Book numbers increased. We will continue to listen to our patrons as well as promote other categories. Trunk or Treat is downtown Oct 27th. We will have a Haunted Community Room and expect many visitors in the Library. We are adding a sensory wall upstairs and may be doing something for the upcoming Harry Potter Anniversary. An activity report is emailed in advance from the director to each Board member prior to the monthly meeting to communicate and keep all up to date on information and activities. Consensus is this is favorable and well received.

New Business: The Marketing Plan submitted by Kate Klipp was discussed with Proposal #3 chosen, contingent on a stipulation that identified target(s) for donations as someone not yet listed/contacted/known previously. Motion made by Grady, second by Rankin. Motion Carried. Discussion was made concerning moving \$10,000 to an account for savings in preparation for unforeseen expenses. This has not been done for quite some time and is fiscally sound as we move forward to establish our strategic goals.

Committee Repots: Fundraising and Finance Committee reported a Fundraiser will be held November 9th, \$25 per ticket, with wine & appetizers. Tickets and flyers will be available next week.

Adjournment: Motion by Karpus, second by Rankin. Motion Carried.