

MATTOON PUBLIC LIBRARY BOARD OF TRUSTEES

MINUTES, December 11, 2023 @ 4:30 PM, Kinzel Room, Mattoon Public Library

Board Members Present: Laura Huddleston, Greg Ray, Laura Glenn, Karin Edwards, Teresa Righter.

Board Members Absent: Harold Pettigrew, Chris Pilson, Phyllis Karpus, Clay Dean

Staff Present: Carl Walworth, Mary Ashley Dotson

Consent Agenda: Motion by Ray, second by Huddleston, to approve consent agenda, which consists of November meeting minutes, vendor report, treasurer's report and circulation report. Motion carried.

Illinois Library Standards: Director Walworth reviewed his assessment of where our library stands against the Standards for Illinois Public Libraries compiled by the Illinois Library Association, with emphasis on areas of potential improvement.

Program Report: Family Reading Night and Family Strategies programs were highlighted along with upcoming reading challenge to be tracked on Beanstack.

Director's Report: Director Walworth reported that the fundraiser total to date is approaching a record. A tax levy summary and relevant audit pages were distributed in the board packet. Walworth reported that employee reviews are upcoming along with annual wage increases. Walworth said the library will solicit program proposals from staff. Plans are coming together to update technology in the second floor program room with cost estimate of \$3,000.

Executive session: Motion by Ray, second by Huddleston to go into executive session at 5:11 p.m. to discuss evaluation of the library director.

Return to Open session: Motion by Ray, second by Huddleston at 5:14 p.m. to return to open session.

Action item: Motion by Huddleston, second by Edwards to approve salary increase and bonus for director Walworth. Motion carried.

Adjournment: Motion by Ray, second by Edwards to adjourn at 5:15 p.m. Motion carried.