

Mattoon Public Library Board Meeting Agenda

November 13, 2023

5:15 p.m. Kinzel Room, Mattoon Public Library

Call to order

1. Visitor's comments

Members of the public are invited to speak to the board. Comments are to be limited to three minutes or less. Due to open meetings act restrictions actions may not be taken on items not already on the agenda. Action may be deferred to a later board meeting.

2. Consent Agenda

Items listed on the Consent Agenda will be passed by a single motion unless a Board Member requests an item(s) to be considered separately.

- a. Minutes of the previous board meeting
- b. Bills
- c. Treasurer's Report
- d. Circulation Report

3. Staff Report: Mary Ashley Dotson on ARSL Conference

4. Action Items

- a. Consideration of Internet Use Policy
- b. Consideration of bills over director spending limit, \$11966.41 to Commercial Refrigeration and \$5168.67 to Washington Savings Bank.
- c. Consideration of 2024 holidays to close the library.

5. Program Report

- a. Celebrate Downtown
- b. Homeschool Connection
- c. Book sale

6. Director's Report

- a. Fundraiser
- b. Library standards review
- c. Quickbooks transition
- d. Health insurance transition
- e. Holiday luncheon

6. New Business

7. Adjournment/Executive Session

Members of the Board of Trustees adjourn to executive session to discuss matters per section 5 ILCS120/2 (C) 1, and members of the public, staff members and others are asked to leave.

Next regular board meeting is December 11 in the Kinzel Room of Library at 5:15 PM.

