

## **MATTOON PUBLIC LIBRARY BOARD OF TRUSTEES**

**MINUTES: November 14, 2022@ 5:15 PM,** Community Room, Mattoon Public Library

**Board Members Present:** Phyllis Karpus, Candy Rankin, Laura Huddleston, Laura Glenn, Greg Ray, Clay Dean, Teresa Righter

**Board members Absent:** Chris Pilson, Harold Pettigrew

**Staff Present:** Carl Walworth, Mary Ashley Dotson

**Consent Agenda:** Motion by Dean, second by Huddleston to approve consent agenda, which consists of October meeting minutes, vendor report, treasurer's report and circulation report. Motion carried.

**Action Item:** Motion by Huddleston, second by Ray to approve as presented the 2023 holiday calendar with 13 days to close the library. Motion carried. Dean voted no.

**Discussion Item:** There was discussion about how the board prefers to review the Standards for Illinois libraries. Reviews by staff members of 4 of the 13 chapters were included in the packet. The board suggested staff who are interested present in person at the December or January meetings.

**Program Report:** Items highlighted this month were the new writing sessions for high school and middle school students facilitated by Christina Henderson; library participation in the upcoming Trunk or Treat event; DIY sessions that continue to be well attended. Dean suggested writings from the high school students be published. The family literacy initiative is focusing on adding adult basic education students.

**Director's Report:** There was discussion around employee compensation as Walworth reported pay raises that normally occur in December/January are being implemented in November. Board members suggested consideration of further merit increases where evaluations and job descriptions warrant. Walworth said he will complete the evaluation as he puts together the 2023-24 budget. Included in the board packet was historical information on the real estate tax levy.

**New Business:** Annual fundraiser is Wednesday. Karpus provided an update on plans for the evening.

**Adjournment:** Motion by Ray, second by Karpus to adjourn at 6:17 p.m. Motion carried.