

## **MATTOON PUBLIC LIBRARY BOARD OF TRUSTEES**

**MINUTES: July 13, 2020@ 5:15 PM,** Community Room and via Zoom

**Board Members Present:** Teresa Righter, Justin Grady, Candy Rankin, Phyllis Karpus, Laura Glenn

Board members present via Zoom: Greg Ray, Jen Bullock, Chris Pilson

**Board member Absent:** Clay Dean

**Staff Present:** Carl Walworth, Beth Pugh

**Consent Agenda:** Motion by Grady, Second by Rankin to approve Consent agenda, which consists of bills, treasurer's report, circulation report, minutes from June 2020 regular meeting. Motion Carried.

**Action Item:** Motion by Karpus, second by Grady to approve the second Monday of each month as the regular meeting date for 2020-21 year: Motion carried.

**Program Report:** Mark Nelson spoke about his role coordinating the Family Literacy program. He has contracted with Monica Powers and Deb Havlik. He also is coordinating with Mattoon Unit 2. Mark is optimistic about the prospects.

Deputy Director Pugh said more than 200 have signed up for Summer Read with more than 1,000 hours read. Story Time now is each Wednesday at Lytle Park. We have a Douglas-Hart program on Zoom and are handing out take and make kits.

**Director's Report:** Director Walworth invited board members to an Aug. 7 lunch to recognize Chris Suerdieck and the History Center.

He reminded board members about FOIA/OMA best practices: Do not use personal devices for library communication, and recognize that discussions that involve more than 2 board members generally are public records.

The first installment of taxes has been received.

**New Business:** President Righter thanked Justin Grady for 2 years service as board president. She also thanked Candy Rankin, Phyllis Karpus and Laura Glenn as being officers this year.

**Adjournment:** Motion by Ray, second by Grady to adjourn at 5:45 p.m. Motion Carried.

Next meeting is August 10, 2020

