

MATTOON PUBLIC LIBRARY BOARD OF TRUSTEES

MINUTES: April 13, 2020@ 5:15 PM, Meeting via Zoom

Board Members Present: Candy Rankin, Teresa Righter, Laura Glenn, Justin Grady, Greg Ray, Phyllis Karpus, Clay Dean, Jen Bullock

Board member Absent: Chris Pilson

Staff Present: Carl Walworth, Beth Pugh, Wenche Nonaas

Consent Agenda: Motion by Ray, Second by Glenn to approve Consent agenda, which consists of bills, treasurer's report, circulation report, minutes from March 2020 regular meeting and March 2020 special meeting. Motion Carried.

Action Item: Motion by Karpus, second by Rankin to approve FY 2020-21 budget as presented. Motion carried.

Program Report: Deputy Director Pugh reported on activities for March, which included our first video game day, a youth museum curation project, virtual Story Times, book discussions via Zoom, also a first. The possibilities for a reworked Summer Read program in line with Covid-19 restrictions were outlined.

Covid-19: By consensus, the board agreed to continue to pay employees through building closure with stipulation that employees complete assigned tasks including development webinars. There was discussion around reopening procedures once Covid-19 restrictions are relaxed, including need for masks for employees, handling of books/materials and spacing of patrons in building.

Director's Report: While the building is closed, focus is on digital areas and enhancing areas like digital delivery/distance learning. Third quarter report for family literacy grant is due this week. We are working on contracting with a program coordinator.

Other Business: Treasurer Karpus reported that the certificate of deposit was renewed at 1.25 percent interest for 15 months. The CD has \$90,218.73. The passbook account was reduced to \$6712.

Adjournment: Motion by Rankin, second by Dean to adjourn at 5:52 p.m. Motion Carried.

Next meeting is May 11, 2020.

