

## **MATTOON PUBLIC LIBRARY BOARD OF TRUSTEES**

**MINUTES: March 11, 2019 @ 5:15 PM,** Kinzel Room, Mattoon Public Library

**Board Members Present:** Greg Ray, Candy Rankin, Teresa Righter, Phyllis Karpus, Clay Dean, Jen Bullock, Laura Glenn

**Board members Absent:** Justin Grady, Chris Pilson

**Staff Present:** Carl Walworth, Wenche Nonaas, Beth Pugh

**Others Present:** None

**Consent Agenda:** Motion by Righter, Second by Ray to approve Consent agenda, which consists of bills, treasurer's report, circulation report, minutes from February 2019. Motion Carried.

**FY 2020 Budget:** After discussion regarding amount to budget for donations, motion by Righter, second by Dean to approve FY 2020 budget as presented. Budget has \$625,040 in revenue and \$620,983 in expenses. Motion Carried.

**Program Report:** Community Engagement director Pugh reported on program highlights for February, which included the Mom and Me spa day, Art In Literature and Valentine Making.

**Director's Report:** Three primary discussion items were building matters; circulation trends/digitalization and adult literacy. The building project approved in January to rework office spaces is substantially complete and well done. Receipt of a restored piece of artwork adds to the interior décor. Next steps include addressing the floor of the expanding local history area and the lawn. Work on the tuckpointing project will start when weather permits.

Walworth reported on a staff committee looking at options for expanded digital offerings. We likely will increase the percentage of the materials budget devoted to digital.

Walworth attended the IACEA (state adult literacy association) conference in Springfield last week. The information will be used in development of a family literacy program.

**Committee Reports:** Karpus reported that the budget committee met March 4 to review and provide input on proposed FY 2020 budget.

**Adjournment:** Motion by Karpus, second by Righter to adjourn at 5:56 p.m.  
Motion Carried.

Next meeting is April 8, 2019