

MATTOON PUBLIC LIBRARY BOARD OF TRUSTEES

MINUTES: February 11, 2019 @ 5:15 PM, Kinzel Room, Mattoon Public Library

Board Members Present: Greg Ray, Candy Rankin, Teresa Righter, Phyllis Karpus, Jen Bullock, Laura Glenn, Justin Grady, Chris Pilson

Board members Absent: Clay Dean

Staff Present: Carl Walworth, Wenche Nonaas, Beth Pugh

Others Present: None

Consent Agenda: Motion by Karpus, Second by Glenn to approve Consent agenda, which consists of bills, treasurer's report, circulation report, minutes from January 2019. Motion Carried.

Action Item: Motion by Glenn, second by Rankin to accept the bid of \$16,855 from Holsapple-Gossard Painting of Mattoon to paint exterior cornice and trim of building. Motion Carried.

Discussion Items: Community Engagement Director Pugh presented a 1-page summary of the 5 pillars of the 5-year strategic plan, suitable to be displayed around the building. Pugh is organizing staff and board committees to update the action steps with Director Walworth leading the financial sustainability component. Board packets included an update on status of progress on current action steps in the strategic plan. Pugh also reported on program highlights, including Spa Day, valentine making event, a private party and Art In Literature. Director Walworth reported that building usage overall is increasing, both in paid rentals and community usage such as the ukelele group and Prairie Stitchers.

Director's Report: Walworth reported the library is about to receive donation of a granite mountain lion with a long history in Mattoon that will go in the front lawn. The building project approved last month is coming along nicely. The library is awaiting word on recent grant applications. A budget committee meeting was scheduled for March 4 to review the proposed FY 2020 budget.

Other business: President Grady reminded board members to complete FOIA and OMA training through the Attorney General's office at least one time during their board term.

Executive Session: Motion by Karpus, second by Righter at 5:55 p.m. to go into executive session to discuss appointment, employment, compensation, discipline, performance or dismissal of a specific employee of the Mattoon Public Library.

Adjournment: Motion by Karpus, second by Righter to adjourn at 6:20 p.m.

Next Meeting is March 11, 2019 at 5:15 p.m.