

MATTOON PUBLIC LIBRARY BOARD OF TRUSTEES

MINUTES: December 11, 2018 @ 5:15 PM, Kinzel Room, Mattoon Public Library

Board Members Present: Justin Grady, Candy Rankin, Teresa Righter, Phyllis Karpus, Chris Pilson, Laura Glenn

Board members Absent: Clay Dean, Greg Ray, Jen Bullock

Staff Present: Carl Walworth, Wenche Nonaas, Beth Pugh

Others Present: None

Consent Agenda: Motion by Righter, Second by Rankin to approve Consent agenda, which consists of bills, treasurer's report, circulation report, minutes from November 2018. Motion Carried.

Action Items: Motion by Karpus, Second by Righter to accept the low bid of \$79,755 from Otto Baum Co., to complete tuckpointing/powerwashing of the building, per bid specs. Motion Carried.

Motion by Karpus, second by Glenn to add Carl Walworth and Teresa Righter and remove Brandon Kimberlin as authorized signers on accounts at the First National Bank. Motion Carried.

Discussion Items:

Director Walworth provided an overview of the per capita grant application. He said he also is moving forward with the process of applying for a family literacy grant through the Secretary of State's office.

Director Walworth provided an overview of the tax levy process. The board packet included a copy of the city's spreadsheet on current and historical tax levy numbers.

The current net proceeds of the fundraiser are about \$20,000. The library may receive another fundraiser-related check or two before Christmas.

Community Engagement Director Pugh reported on programming initiatives, including the first children's cooking class; having middle school students to periodically lead Story Time and the Celebrate Downtown event.

President Grady reminded board members to complete the state Attorney General's Freedom of Information Act and Open Meetings Act online training at least once during their term.

Motion to adjourn at 6:10 p.m. by Karpus, second by Pilson. Motion Carried.