

## **MATTOON PUBLIC LIBRARY BOARD OF TRUSTEES**

**MINUTES: October 8, 2018 @ 5:15 PM,** Kinzel Room, Mattoon Public Library

**Board Members Present:** Justin Grady, Greg Ray, Candy Rankin, Teresa Righter, Phyllis Karpus, Chris Pilson, Jen Bullock

**Board members Absent:** Clay Dean, Laura Glenn

**Staff Present:** Carl Walworth, Wenche Nonaas, Beth Pugh

**Others Present:** None

**Consent Agenda:** Motion by Righter, Second by Karpus to approve Consent agenda, which consists of bills, treasurer's report, circulation report, minutes from September 2018. Motion Carried.

### **Staff Reports**

Assistant Director Wenche Nonaas discussed the sessions she attended at the Illinois Heartland Library System meeting in Effingham. General topics were safety and security, breaking down barriers, fine free libraries, empowering the circulation staff in customer service and records policy.

Community Engagement Director Beth Pugh reported on her attendance at the Association of Rural and Small Libraries national conference. Highlights included a half-day workshop on STEM activities and developing a 1-page strategic plan. Regarding Mattoon library operations, Pugh reported on an emerging collaboration with Franklin School and programming with Mattoon Middle School. She also highlighted recent library events, such as the STEAM activities on Oct. 5 that included duct tape crafts.

Director's Report: Carl Walworth reported on programming highlights and development of more collaborations. The library is discussing potential partnerships with local schools and assessing possible adult/family literacy programming. He also noted the recent staff attendance at training sessions, including a programming webinar by Jasmine and a library display webinar attended by Beth/Wenche.

Fundraising Committee: Chairwoman Karpus reported progress across the board, including food items for the Nov. 8 fundraiser. She suggested promotion gear up quickly and encouraged board members to sell tickets.

**New Business:** None

**Adjournment:** Motion by Karpus at 5:45 p.m., second by Righter. Motion approved.