

# Mattoon Public Library Board Meeting Agenda

September 10, 2018

5:15 p.m., Kinzel Room

## 1. Call to order

## 2. Visitor's comments

*Members of the public are invited to speak to the board. Comments are to be limited to three minutes or less. Due to open meetings act restrictions actions may not be taken on items not already on the agenda. Action may be deferred to a later board meeting.*

## 3. Consent Agenda

*Items listed on the Consent Agenda will be passed by a single motion unless a Board Member requests an item(s) to be considered separately.*

- a. Minutes of the previous board meeting
- b. Bills
- c. Treasurer's Report
- d. Circulation Report

## 4. Action Items

- a. Review and approve Credit Card use policy
- b. Review and approve updated agreement with Southeastern Illinois Community Foundation
- c. Review and approve job description for Community Engagement/Customer Service director and related budget revisions

## 5. Director's Report

## 6. Committee Reports

- a. Fundraising Committee

## 7. New Business

## 8. Adjournment/Executive Session

*Members of the Board of Trustees adjourn to executive session to discuss matters per section 5 ILCS120/2 (C) 1, and members of the public, staff members and others are asked to leave*

Next board meeting: October 8 in the Kinzel Room of Library at 5:15 PM

