

## MATTOON PUBLIC LIBRARY BOARD OF TRUSTEES

**MINUTES: January 8<sup>th</sup>, 2018 @ 5:15 PM,** Kinzel Room, Mattoon Public Library

**Board Members Present:** Dean, Grady, Glenn, Rankin, Kimberlin, Bullock, Bradbury, Ray, and Karpus

**Board Members Absent:** None

**Staff Present:** Walworth and Nonaas

**Consent Agenda:** Bills, Treasurer's Report, Circulation Report, Minutes from December Board Meeting, 2017 & Bills/Treasurer's Report from November 2017. Motion made to accept Consent Agenda by Ray, second by Rankin. Motion Carried.

**Director's Report:** Sent out in advance for review. The Sexual Harassment policy is complete. Motion made to approve policy by Karpus, second by Glenn, Motion Carried. Review of all policies is underway. Part of Jackie Records donation will be used for new chairs, painting fireplace and replacement cushions for other chairs. The per Capita grant will be submitted January 15<sup>th</sup>. Volunteer training is being arranged for our local history room.

**Discussion:** There will be an upcoming book event for "Before I let go" and there are copies available for board members. The Event Series Kickoff starts with Religions of The World & will be on a Sunday afternoon. Book discussions/room rentals are going well, and the Star Wars event was a success with 80 students. The building currently has a water pipe leak which is being repaired and outside lighting is being looked at for possible updates to LED. Director performance has been excellent. Motion by Grady to accept Personnel Committee recommendation to award performance bonus of \$4,200 and increase salary to \$44,000. Second by Karpus. Motion Carried.

**Adjournment:** Motion by Grady, second by Kimberlin. Motion Carried.