

## MATTOON PUBLIC LIBRARY BOARD OF TRUSTEES

**MINUTES:** October 9<sup>th</sup>, 2017 @ 5:15 PM, Kinzel Room, Mattoon Public Library

**Board Members Present:** Dean, Rankin, Kimberlin, Bullock, Bradbury, Glenn, and Karpus

**Board Members Absent:** Ray and Grady

**Staff Present:** Walworth

**Consent Agenda:** Bills, Treasurer's Report, Circulation Report, Minutes from September Board Meeting, 2017. Motion made to accept Consent Agenda by Kimberlin, second by Karpus. Motion Carried.

**Director's Report:** We had a power issue on Saturday 10/7/17 which may result in some minor expenses. Book Sale went well. Plan on moving forward with potential signage and some marketing ideas. The Harry Potter event on Oct 20<sup>th</sup> is projected to be good, as well as, the downtown Trunk or Treat on Oct 27<sup>th</sup>. The sensory wall is up. Personnel are adjusting to staff changes as we develop expectations, job descriptions, Organization Chart, and evaluations.

**New Business:** We are considering an Idea Garden and how we can give back. There is some thought on letting the patrons tell us what they want. The thought is patrons could fill out a request for a book and the library would order it and have it available. Dean met with Kate Klipp to discuss Donor Development. Motion was made by Kimberlin to move the December board meeting to December 4<sup>th</sup>, second by Rankin. Motion Carried.

**Committee Repots:** Fundraising and Finance Committee reported our Nov 9<sup>th</sup> event is coming together. Please continue to sell tickets. The tentative agenda is for Dean to speak and offer tours. We will highlight our future plans and may kickoff our 2018 capital campaign. Former Library Board members and staff are welcome.

**Adjournment:** Motion by Dean, second by Glenn. Motion Carried.