

Mattoon Public Library Board Meeting Agenda

December 9, 2019

5:15 p.m., Kinzel Room

1. Call to order

2. Visitor's comments

Members of the public are invited to speak to the board. Comments are to be limited to three minutes or less. Due to open meetings act restrictions actions may not be taken on items not already on the agenda. Action may be deferred to a later board meeting.

3. Consent Agenda

Items listed on the Consent Agenda will be passed by a single motion unless a Board Member requests an item(s) to be considered separately.

- a. Minutes of the previous board meeting
- b. Bills
- c. Treasurer's Report
- d. Circulation Report

4. Action Item

Approval of 2020 Holiday schedule (From November agenda)

5. Discussion Items

- a. FY 2018-19 Audit (From November agenda)
- b. Fundraiser review
- c. Circulation ups and downs

6. Program Report

- a. Illinois Heartland Library Day
- b. Family Literacy

7. Director's Report

- a. Building incident
- b. Tax levy
- c. Time Clock

8. New Business

9. Adjournment/Executive Session

Members of the Board of Trustees adjourn to executive session to discuss matters per section 5 ILCS120/2 (C) 1, and members of the public, staff members and others are asked to leave

Next board meeting: January 13 in the Kinzel Room of Library at 5:15 PM

