

Mattoon Public Library Board of Trustees

---

Kinzel room, Mattoon Public library

---

April 27, 2015

**Present:** Dean, Gill, Rankin, Seaman, Wylie, Steven and Long. Also present Library Director Franklin.

President Wylie called the meeting to order at 5:19 p.m. in the Kinzel room at the Mattoon Public Library, Mattoon IL.

**Visitors:** None

Minutes, Financial report, circulation report, Staff report: Motion to approve the minutes of the April 2015 MPL Board Meeting (Motion Seaman; second Rankin) Year-to-date Treasurer's report presented. Director Franklin responded to questions from trustees. The report will be filed for audit. Library Staff Report and Circulation Reports filed.

**Discussion:**

Budget FY16: Final draft of budget distributed by Franklin, including changes requested by the board at April 6, 2015 meeting. Discussion included board member concerns regarding accuracy of the current financial statement and concerns regarding the FY16 budget, specifically appropriateness of inclusion of per capita funds received during FY15 and increase to fundraising goals. Franklin explained her rationale behind the presentation of the line items. She cited limitations to Quickbooks for presenting some data as one problem with the documents. She also indicated that receiving the per capita check so late in FY15 presented a bookkeeping challenge that she had not dealt with in the past.

Self Check: Should the library use Per Capita Grant funds to Purchase a new self check and update the existing equipment to be moved to the children's department.

Approvals:

Motion to accept the FY16 budget as presented (Seaman/Long). No motions to amend were presented. Motion carried (5 in favor, 1 opposed).

Mattoon Public Library Board of Trustees

---

Kinzel room, Mattoon Public library

---

April 27, 2015

New self check out equipment (Long/Stevens) Unanimous

Adjournment: Motion to adjourn at 7:00pm(Long/Stevens)

The Next Mattoon Public Library Board of Trustees Meeting will be held on  
Monday, June 1<sup>st</sup> 2015 at 5:15 p.m. in the Mattoon Public Library Kinzel Room,  
Mattoon, IL.

Respectfully submitted,

Robert Long

Secretary