

MATTOON LIBRARY BOARD MEETING

January 9, 2012

1. CALL TO ORDER
2. VISITOR'S COMMENTS. MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.
 - a. Patrick – Commercial Refrigeration
3. READING AND APPROVAL OF MINUTES, TREASURERS REPORT, CIRCULATION REPORT, AND STAFF REPORTS
4. BILLS
5. DISCUSSION
 - a. Heating system
 - b. Cleaning Crew Request
 - c. Children's Department
 - d. Computer Lab
 - e. New Board Member
 - f. Great Mouse Race
6. APROVAL
 - a. Children's Department Updates
 - b. Cleaning Crew Request
7. ADJOURN

NEXT REGULAR BOARD MEETING: February 6, 2012, in the Kinzel Room of Library at 5:15 PM

MATTOON LIBRARY BOARD MEETING

February 6, 2012

1. CALL TO ORDER
2. VISITOR'S COMMENTS. MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.
 - a. Read Across Mattoon
3. READING AND APPROVAL OF MINUTES, TREASURERS REPORT, CIRCULATION REPORT, AND STAFF REPORTS
4. BILLS
5. DISCUSSION
 - a. Computer Lab
 - b. New Board Member
 - c. Great Mouse Race
6. APROVAL
 - a. Computer lab
 - b. Install date for the Children's Department, and moving the Staff day closure by one week.
 - c. New Board Member
7. ADJOURN

NEXT REGULAR BOARD MEETING: March 5, 2012, in the Kinzel Room of Library at 5:15 PM

MATTOON LIBRARY BOARD MEETING

March 5, 2012

1. CALL TO ORDER
2. VISITOR'S COMMENTS. MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.
3. READING AND APPROVAL OF MINUTES, TREASURERS REPORT, CIRCULATION REPORT, AND STAFF REPORTS
4. BILLS
5. DISCUSSION
 - a. Great Mouse Race
 - b. Updates
 - c. Cleaning Specifics
6. APPROVAL
 - a. Cleaning Specifics
7. ADJOURN TO EXECUTIVE SESSION TO DISCUSS MATTERS RELATING TO PERSONNEL (5 ILCS 120/2 (c) 1)
8. RECONVENE
9. ADJOURN

NEXT REGULAR BOARD MEETING: April 2, 2012, in the Kinzel Room of Library at 5:15 PM

MATTOON LIBRARY BOARD MEETING

April 2, 2012

1. CALL TO ORDER
2. VISITOR'S COMMENTS. MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.
3. READING AND APPROVAL OF MINUTES, TREASURERS REPORT, CIRCULATION REPORT, AND STAFF REPORTS
4. BILLS
5. DISCUSSION
 - a. Cleaning Contract
 - b. Mouse Races
 - c. Budgets
6. APPROVAL
 - a. Cleaning Specifics
7. ADJOURN

NEXT REGULAR BOARD MEETING: April 30, 2012, in the Kinzel Room of Library at 5:15 PM

MATTOON LIBRARY BOARD MEETING

April 30, 2011

1. CALL TO ORDER
2. VISITOR'S COMMENTS. *MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.*
3. READING AND APPROVAL OF MINUTES, TREASURERS REPORT, CIRCULATION REPORT, AND STAFF REPORTS
4. BILLS
5. DISCUSSION
 - A. Budget.
 - i. Tax anticipation Loan
 - B. Surplus
 - i. Lime Stone
 - ii. Old Bike Rack
 - C. Board member reappointments
 - D. Credit Card
6. APPROVAL
 - A. Budget
 - i. Tax Anticipation Loan
 - B. Surplus – Old Bike Rack
 - C. Close FY11
7. ADJOURN

NEXT REGULAR BOARD MEETING: May 7, 2011, in the Kinzel Room of Library at 5:15 PM

MATTOON LIBRARY BOARD MEETING

May 7, 2012

1. CALL TO ORDER
2. VISITOR'S COMMENTS. *MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.*
3. READING AND APPROVAL OF MINUTES, TREASURERS REPORT, CIRCULATION REPORT, AND STAFF REPORTS
4. BILLS
5. DISCUSSION
 - A. Slate of Officers
 - B. Cleaning Crew Bids
 - C. Credit Card
6. APPROVAL
 - A. Cleaning Crew Bids
 - B. Credit Cards
7. ADJOURN

NEXT REGULAR BOARD MEETING: June 4, 2012, in the Kinzel Room of Library at 5:15 PM

MATTOON LIBRARY BOARD MEETING

June 4, 2012

1. CALL TO ORDER
2. VISITOR'S COMMENTS. *MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.*
3. READING AND APPROVAL OF MINUTES, TREASURERS REPORT, CIRCULATION REPORT, AND STAFF REPORTS
4. BILLS
5. DISCUSSION
 - A. Slate of Officers
 - B. Replacement Board Member
 - C. Credit Card
6. APPROVAL
 - A. Slate of Officers
7. ADJOURN

NEXT REGULAR BOARD MEETING: July 2, 2012, in the Kinzel Room of Library at 5:15 PM

MATTOON LIBRARY BOARD MEETING

July 2, 2012

1. CALL TO ORDER
2. VISITOR'S COMMENTS. *MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.*
3. READING AND APPROVAL OF MINUTES, TREASURERS REPORT, CIRCULATION REPORT, AND STAFF REPORTS
4. BILLS
5. DISCUSSION
 - A. Replacement Board Member
 - B. IPLAR (Illinois Public Library Annual Report)
 - C. Freedom of Information Act (FOIA)
 - D. Credit Card
6. APPROVAL
 - A. Replacement Board Members
7. ADJOURN

NEXT REGULAR BOARD MEETING: August 6, 2012, in the Kinzel Room of Library at 5:15 PM

MATTOON LIBRARY BOARD MEETING

August 6, 2012

1. CALL TO ORDER
2. VISITOR'S COMMENTS. *MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.*
3. READING AND APPROVAL OF MINUTES, TREASURERS REPORT, CIRCULATION REPORT, AND STAFF REPORTS
4. BILLS
5. DISCUSSION
 - A. Replacement Board Member
 - B. Credit Card
 - C. Heating And Air Systems
6. APPROVAL
 - A. Replacement Board Members
 - B. Heating and Air Problems
7. ADJOURN TO EXECUTIVE SESSION TO DISCUSS MATTERS RELATING TO PERSONNEL (5 ILCS 120/2 (c) 1)
8. RECONVENE
9. ADJOURN

NEXT REGULAR BOARD MEETING: September 10, 2012, in the Kinzel Room of Library at 5:15 PM

MATTOON LIBRARY BOARD MEETING

September 10, 2012

1. CALL TO ORDER
2. VISITOR'S COMMENTS. *MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.*
 - A. New Library Staff
3. READING AND APPROVAL OF MINUTES, TREASURERS REPORT, CIRCULATION REPORT, AND STAFF REPORTS
4. BILLS
5. DISCUSSION
 - A. Fund Raising
 - B. Per Capita Grant
 - i. Section 9 of Illinois Standards
 - ii. Tax Review
 1. General Corporate (Library)
 2. Building and Maintenance
 3. Tort and Immunity (Insurance) Fund
 4. Audit
 5. Illinois Municipal Retirement Fund (IMRF)
 6. Social Security
 7. Medicare
 8. Working Cash Fund
 9. Special Reserve Fund
 - C. Credit Card
6. APPROVAL
7. ADJOURN

NEXT REGULAR BOARD MEETING: October 1, 2012, in the Kinzel Room of Library at 5:15 PM

MATTOON LIBRARY BOARD MEETING

October 1, 2012

1. CALL TO ORDER
2. VISITOR'S COMMENTS. *MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.*
3. READING AND APPROVAL OF MINUTES, TREASURERS REPORT, CIRCULATION REPORT, AND STAFF REPORTS
4. BILLS
5. DISCUSSION
 - A. Security System
 - B. Fund Raising
 - C. Credit Card
6. APPROVAL
 - A. Security System
7. ADJOURN TO EXECUTIVE SESSION TO DISCUSS MATTERS RELATING TO PERSONNEL (5 ILCS 120/2 (c) 1)
8. RECONVENE
9. ADJOURN

NEXT REGULAR BOARD MEETING: November 5, 2012, in the Kinzel Room of Library at 5:15 PM

MATTOON LIBRARY BOARD MEETING

November 5, 2012

1. CALL TO ORDER
2. VISITOR'S COMMENTS. *MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.*
 - A. Staff Meet and Greet: J. W. Bridges
3. READING AND APPROVAL OF MINUTES, TREASURERS REPORT, CIRCULATION REPORT, AND STAFF REPORTS
4. BILLS
5. DISCUSSION
 - A. Bricks
 - B. 2013 Calendar
 - C. Security System
 - D. Programming Room/Old Computer lab
 - E. Heartland and Technology updates
 - F. Fund Raising
 - G. Credit Card
6. APPROVAL
 - A. Bricks
 - B. 2013 Calendar
 - C. Security System
 - D. Programming Room
 - E. Heartland and Technology Updates
7. ADJOURN TO EXECUTIVE SESSION TO DISCUSS MATTERS RELATING TO PERSONNEL (5 ILCS 120/2 (c) 1)
8. RECONVENE
9. ADJOURN

NEXT REGULAR BOARD MEETING: December 3, 2012, in the Kinzel Room of Library at 5:15 PM

MATTOON LIBRARY BOARD MEETING

December 3, 2012

1. CALL TO ORDER
2. VISITOR'S COMMENTS. *MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.*
 - A. Staff Meet and Greet: Marcia Roetker
 - B. Interim City Administrator: Kyle Gill
3. READING AND APPROVAL OF MINUTES, TREASURERS REPORT, CIRCULATION REPORT, AND STAFF REPORTS
4. BILLS
5. DISCUSSION
 - A. Heartland Update
 - B. Fund Raising
 - C. Circulation schemes
 - D. Update logo
6. APPROVAL
7. ADJOURN TO EXECUTIVE SESSION TO DISCUSS MATTERS RELATING TO PERSONNEL (5 ILCS 120/2 (c) 1)
8. RECONVENE
9. ADJOURN

NEXT REGULAR BOARD MEETING: January 7, 2013, in the Kinzel Room of Library at 5:15 PM