

MATTOON LIBRARY BOARD MEETING
September 14, 2015

1. CALL TO ORDER
2. VISITOR'S COMMENTS. *MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.*
3. READING AND APPROVAL OF MINUTES, TREASURERS REPORT, CIRCULATION REPORT, AND STAFF REPORTS
4. BILLS
5. DISCUSSION
 - A. Gingko Tree in the Front Yard
 - B. Library Board make up and bylaws
 - C. Credit Card Policy
 - D. Bill Payment Policy
 - E. Authority to Spend
 - F. Creating a Strategic plan that includes fundraising and measurable goals.
6. APPROVAL
 - A. Gingko Tree in the Front Yard
 - i. A decision to prune or remove the gingko tree on southeast of the MPL property.
 - B. Library Board make up and bylaws
 - i. This is an update to change bylaws. Some will be made less specific, and new sections have been added
 - C. Credit Card Policy
 - i. This policy lays out who, when, and where the credit card can be used
 - D. Bill Payment Policy
 - i. Changes to this policy state what bills may be paid as a matter of standard monthly business.
 - E. Authority to Spend
 - i. This policy has been changed to add the word unbudgeted.
7. ADJOURN

NEXT REGULAR BOARD MEETING: October 5, 2015, in the Kinzel Room of Library at 5:15 PM