

MATTOON PUBLIC LIBRARY BOARD OF TRUSTEES

MINUTES: January 13, 2020@ 5:15 PM, Kinzel Room, Mattoon Public Library

Board Members Present: Candy Rankin, Teresa Righter, Jen Bullock, Phyllis Karpus, Clay Dean, Laura Glenn

Board members Absent: Justin Grady, Greg Ray, Chris Pilson

Staff Present: Carl Walworth

Consent Agenda: Motion by Glenn, Second by Righter to approve Consent agenda, which consists of bills, treasurer's report, circulation report, minutes from December 2019. Motion Carried.

Items for Review: The board was presented with and discussed an updated organizational chart that changes the title Community Engagement Director to Deputy Director. The board was presented with a game plan for the next phase of the Local History Center. More details on cost estimates coming in February. Board members were asked to complete the annual statement of economic interests when the form arrives in the mail.

Director's Report: There was discussion around choosing a committee to look at revising the maternity leave policy to include paid leave. No committee being formed at this time. Director Walworth said the per capita grant application has been submitted for FY 2021. The circulation report showed a year over year increase in checkouts for the month with double digit digital growth. Two family literacy program activities are planned for January.

Executive Session: Motion by Karpus, second by Glenn at 6 p.m. to go into executive session. Motion carried.

Return to Open Session: Motion by Righter, second by Bullock to return to open session at 6:16 p.m. Motion carried.

Adjournment: Motion by Dean, second by Glenn to adjourn at 6:17 p.m. Motion Carried.

Next meeting is March 9, 2020.